

**Guru Gobind Singh Indraprastha University****"A State University established by the Govt. of NCT of Delhi"****Dwarka, Sector-16/C, Delhi-110078****Website: <http://ipu.ac.in>**

25

F. No. IPU-7/ DI(Academic)/BSc(MIT)-Offline Counselling/2025-26/ 1203

Dated:21.08.2025

**SCHEDULE OF 2<sup>ND</sup> OFFLINE COUNSELLING FOLLOWED BY OPEN HOUSE****ADMISSION SESSION: 2025-26****B.Sc.(Medical Imaging Technology (CET Code-134):****Venue of Counselling: Guru Gobind Singh Indraprastha University,  
Sector 16 C, Dwarka, New Delhi-110078.****The candidates must read the complete schedule and ensure their presence**

1. The CET qualified candidates, whose names appeared in the merit list, drawn on the basis of CET-2025, shall report in person for 2<sup>nd</sup> Counselling for 'Verification of Documents' and Allotment of Seats' at the venue for counselling on the date and time mentioned below, as per their Category and Rank. Details are as below:

Date	Category of Candidates	Time
26.08.2025	<b><u>All CET 2025 QUALIFIED CANDIDATES CLAIMING SEATS RESERVED AGAINST GENERAL/UNRESERVED CATEGORY ( Irrespective of Region Delhi-Outside Delhi)</u></b>	10:30 A.M.
	From RANK 1 Onwards (subject to availability of seats)	
	<b><u>OPEN HOUSE COUNSELLING, if required</u></b> (subject to availability of seats)	12:00 AM

\* The seats in the VMCC will be distributed without any Regional Distribution on All India basis.

**Important:**

- Any candidate belonging to any category or sub-category can claim a seat in UR/General Category based on the merit of CET. If any vacancy arises in any reserved category, the same shall be offered to that category candidates only. And, the same shall be converted, as per rules, if remains vacant.
- Allotment of Seats will stop as and when the seats get filled up.

○ **2. Seat Allocation in Delhi and Outside Delhi Region**

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2025-26. However, in Vardhman Mahavir Medical College, the allotment of seats will be on All India basis i.e. without regional distribution of Delhi / Outside Delhi.

**3. Reservation Policy**

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2025-26.

**4. Eligibility Criteria for Programme-B.Sc. Medical Imaging Technology (MIT)(CET Code-134):**

Candidates who have passed 10+2 of CBSE or equivalent examination with a minimum aggregate of 50% marks in Physics, Chemistry and Biology in the case of general students and 45% marks in case of candidates from SC/ST categories”..

**5. Offline Counselling Procedure**

Candidates shall please refer to the Chapter 8: 'Offline Counselling Procedure' Part-A, Admission Brochure 2025-26.

**6. FEE**

The Demand Draft of Rs. 60,000/- towards Part Academic Fee is required at the time of counselling in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his/her name, date of admission, address, phone no., mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.

OR

The candidates will be required to pay part Academic Fee of Rs.60,000/- at the time of Counselling through the online payment link <https://payments.billdesk.com/bdcollect/bd/gugosiuni/16435>. It is informed THAT THE CANDIDES WILL BE REQUIRED TO PAY THE PART ACADEMIC FEE ONLY AND ONLY AFTER ALLOTMENT OF SEAT AND NOT BEFORE THE ALLOTMENT OF SEAT.

**Documents Required for Verification and Allotment of Seats (alongwith a set of photocopies):**

- Four passport sized photographs
- CET Rank Card/Merit Order of CET-2025 (copy)
- CET-2025 Admit Card (in original) 2025.
- Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2025-26.
- Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2025-26.
- Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)

- g) Mark-sheets / Certificates of qualifying examination:  
The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- h) For Distance / Open Learning Cases:  
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- i) Physical Fitness Certificate:  
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2025-26 (As per Appendix 5).
- j) Result Awaited: candidates seeking admission as result awaited candidate must have to submit Appendix 4 of Part F of Admission Brochure 2025-2026.
- k) Reserved Category Certificate in addition to Appendix 10:
- The candidates seeking admission under reserved categories, must have to mandatorily bring the entitled supporting certificate in his/her name. The Candidates for further details **must read Chapter 6 (Reservation Policy)** of respective Admission Brochure 2025-26.
  - In case the candidate is claiming the seat reserved for DSC/DST category then He/She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi only.
  - For claiming reservation on a seat reserved for Defence Category, the candidate must have to bring the duly filled and signed Appendix 1 of Admission Brochure 2025-26 by the competent authority as mentioned in Admission Brochure 2025-2026.

Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order **will forfeit his/her right for the reserved category claimed** and will automatically be converted to General Category as per University rules.

All reservation category candidates who are seeking admission in reserved category in SC/ST/ DEF/PwD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.

- l) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
- m) There is no OBC and EWS seats in self financing and minority institute.
- n) Application regarding age relaxation with necessary approval shall be submitted prior two days before the commencement of Offline counseling (if necessary).
- o) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling/admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
7. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfills all eligibility conditions as laid down in the respective Admission Brochure for the session 2025-26. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.

**11 Seat Matrix:** Seat Matrix to be displayed at the time of Counselling.

**10. Procedure for Second Counselling**

- i. The students, who have been admitted during 1st counseling in any category, will not be allowed to change their category in 2nd Counselling.
- ii. The seats for Second Counselling will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling.
- iii. A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn. However, if the candidate reports late or reports on subsequent days during the process of counselling, he/she may be considered for allotment of a seat available at that point of time provided he/she had not taken admission earlier.
- iv. Open House Counselling / spot counselling: Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds counseling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of

merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counseling on that day.


- v. De-reservation of unfilled Outside Delhi Quota seats to Delhi quota and Vice versa: In the offline Counselling, Seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice versa during the Open House counselling (which will only be held if seats are vacant after 2nd round of counselling has been completed in the respective region).

- 11 **Reporting :** All candidates are advised to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> for regular updates. Candidates are also advised to please refer admission Brochure for academic Session 2025-26 for more details.

**12 FEE REFUND**


Refer Chapter 12 of Admission Brochure 2025- 2026.

- 13 It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2025-26. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.

  
(Prof. Udayan Ghose)  
Director- Incharge (Academic)

**Copy to:**

1. Controller of Finance, GGSIPU, for kind information and needful.
2. SO (Accts), GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips for the respective programme.
3. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
4. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
5. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
6. AR to Registrar, GGSIPU for information of Registrar.
7. Guard file.

  
(Dr. Vijay Kumar)  
Deputy Registrar (Academic)